

Minutes of the Manakau Districts Community Association Incorporated

Annual General Meeting held at the Manakau hall

Wednesday 7th May 2014 at 7pm

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Jim Edwards welcomed 25 residents to the 2014 AGM

Apologies were received from: Sam Jennings, Councillor Wayne Bishop, Pip & John Martin, Linda and Ernie James, Alison and Peter Holst, Joan & Win Bishop, Graham Halstead, Judy and Graeme Keall, Susannah Wilson & Jack Cowan, Steph and Brian James, Kate Spicer and Brian Smith.

The minutes of the AGM held Wednesday 22nd May 2013 were presented adopted as a true and correct record.

Judy Webby / Kimbal McHugo [Passed]

There were no matters arising from the minutes.

Jim Edwards Chairpersons Report for 2013 can be viewed on page 3 of these minutes.

2013-2014 finance report was presented by the Treasurer John Hailwood. The report can be viewed on page 4 and 5 of these minutes.

The Subscription for the 2014/15 financial Year was discussed and it was agreed that it remain at \$15 per household.

John Hailwood/ Don McInness [Passed]

Councillor Wayne Bishop report was presented by Jim Edwards as Wayne was unable to attend due to Council hearing the first day's submissions to the Draft annual plan. Please see Councillor Bishop's report on page 6 of these minutes.

Richard Orzecki, Ngati Wehi Wehi Marae then spoke to those present and thanked the committee for their support. He emphasized communication and the need to work together. He reported that there are currently 16 children attending Kohanga at the Marae. Richard also spoke about the success of the Anzac parade and that using the hall for refreshments following the parade resulted in positive feedback. There was interest in the extension and development of Driscoll Park because it provided an opportunity to move the flag poles and/or the Cenotaph. He reported on progress with the Treaty process, proposed car-park at the Cemetery and the water supply and testing at the Marae.

The Marae is now set up for high speed wireless internet and they are interested in extending the availability to those North of Manakau. There will need to have a minimum of 30 customers sign up to make this a viable proposition. Once a tower has been placed Richard reported that it will be easy to link to a second tower to supply those in Manakau and south of the village. More information can be found on <http://www.wehiwehi.maori.nz/>

Paddy Sannazzaro thanked the MDCA for their support during the year. He reported that there were now 83 students at the school with 12 leaving for high school at the end of the year. The school role was expected to peak at 96 children. If it increased to over 100, then there would be the opportunity for another teacher and allocation of more classroom space. The school continued to make use of the Manakau Hall and was now also using the Bowling Club kitchen for teaching technical skills such as cooking.

Paddy told the meeting of the importance of the new Totem Poles at the school. He also invited any residents interested in assisting with reading at the school to contact him. More information can be found on <http://www.manakau.school.nz/>

John Hewitson Waikawa Beach Residents Association spoke on the advantages of working together. Both being small communities that share many common interests, especially the roading and emergency management. Their community has been trying to get the 50k area at the beach extended but are having problems achieving this. The Waikawa Beach residents want proper turning lanes into both Manakau Village and at the Waikawa Beach Road intersection. Please see <http://www.waikawabeach.org.nz/> for further information.

There were no Notices of Motion received by the secretary.

Jim thanked the committee for all the work they had put into the community over the last year with special thanks to the Deputy Chairperson Sam Jennings, who due to current workload has resigned from the committee. We are very pleased to hear that Sam will still be involved in fundraising and that he and Te Aroha have offered their beautiful garden again for this year's Christmas fundraising event.

Election of MDCA officers for the 2014-2015 financial year:

Election of Chairperson:	Jim Edwards	<i>Linda James / Bev Rutherford</i>
Election of Deputy Chairperson:	Kimbal McHugo	<i>Ben McHugo / Paddy Sannazaro</i>
Election of Committee:	John Hailwood Pam Edwards Craig Vidulich Susannah Wilson Pauline Masters Warren Corkin Greg Gilpin Janet Vivian	<i>Cheryl MacInnes / Pauline Hailwood Linda James / Bev Rutherford Pam Edwards / Bev Rutherford John Hailwood / Kimbal McHugo John Hailwood / Greg Gilpin Paddy Sannazaro / Jim Edwards Warren Corkin / Janet Vivian Kate Spicer / Cyril Lewis</i>

John Hailwood and Pam Edwards were unanimously voted in to continue as Treasurer and Secretary respectively.

The website was then discussed with the possibility of adding a business section to promote Manakau businesses. Those present thought that this was a great idea and agreed that businesses interested should be financial member of the association to be listed.

Meeting closed at 8.40 pm.

Supper was then served

Signed: Dated:

Annual Report of the Manakau District Community Association Committee 2013 – 2014

Successful year

There have been a lot of developments this year. Your committee has continued to work hard on behalf of the community.

Special thanks to our Secretary Pam Edwards, whose work has underpinned our achievements. John Hailwood has done an excellent job as our Treasurer and will present his report to the AGM. Warren Corkin has taken the lead role in the management of the village hall which is the major asset owned by the community and managed by the Committee on your behalf.

Every other committee member has worked hard on their portfolio of responsibilities. This has been necessary for the Committee to function well. Those who are elected to the Committee are expected to contribute positively to the community.

Working to get increased community involvement

We have worked to increase community participation and collaboration. We live in a small community and we should share information about each organisation's activities. This has become more apparent with listings and news now being received for the website (www.manakau.co.nz). You are invited to participate on the MDCA Facebook page to contribute to communication around the community.

At this AGM we will include reports from Councillor Wayne Bishop from the Horowhenua District Council; Richard Orzecki from the Ngati Wehi Wehi Marae and Paddy Sannazzaro from Manakau School; and John Heitson from the Waikawa Beach Ratepayers Association.

In the next year, we are looking for collaboration in activities designed to assist with the fundraising that we need to operate the community facilities.

We have begun a series of quiz nights to which we encourage locals to participate in teams or just come along to the Bowling Club to support these fun events. Kimbal McHugo has taken the lead to organize these fundraising evenings, while Pauline Masters has arranged the suppers.

Highlights

The end of year function was held again at Jennings Farm on State Highway 1, thanks to the generosity of hosts, Sam and Te Aroha and Rex. The rain did dampen the day and the attendance, but it was enjoyed by those who came. We did use the function to raise funds through raffles and lucky prizes. Thanks go to the sponsors of the prizes and food and to those who supported the day.

We have a strong and productive working relationship with the Horowhenua District Council. This report will cover areas of support from the Council which has worked to ensure that it involves communities in its plans and activities. On your behalf, we thank the elected and staff members for their support for Manakau.

Hall

We have maintained the hall in good condition. We are planning improvements to the kitchen. This will require continued fund raising through hall usage fees and applications for grants. With the improvements in place, we hope to attract greater usage in collaboration with other facilities in Manakau. Hall bookings are listed on the website.

Greg Gilpin re-located the Defibrillator to the entry of the hall. Hopefully that will make it more accessible, should it be needed.

Domain

A significant development this year was the handover by the Horowhenua District Council of the Manakau Domain to be managed by the MDCA Committee. All users are required to sign an Agreement with the MDCA. The users form a sub-committee with Janet Vivian and Jim Edwards from the MDCA Committee.

While the Council does give some financial support for repairs and maintenance, the responsibility falls back to the users who through their own efforts will keep the financial contributions to operating costs to a minimum. It has been very encouraging to see the collaboration and spirit of goodwill by the users.

Reports and bookings can be found on the Manakau website.

Extension of Driscoll Park

Really good news from the Horowhenua District Council following the removal of the Ravensdown shed has been that the Council has secured the lease of that land. The plan is to redevelop that land as an extension of Driscoll Park. This will enhance the attractiveness of our village and provides the opportunity for more community activities that could use that park area.

State Highway One

We have been participating in NZTA meetings and consultation and will lobby on behalf of the Manakau community as the planning continues.

Committee elections:

Sam Jennings has advised his retirement from the Committee.

All other Committee members are offering themselves for re-election.

We thank you for your support and look forward to the coming year.

Jim Edwards ONZM
Chairman, Manakau District Community Association

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Treasurers Report 1st April 2013 -31st March 2014

The accounts for the year ending 31.3.2014 have been prepared according to actual receipts and payments, which is the method adopted since 2000. Land and buildings have been shown at valuation, and furniture shown at cost.

We appreciate the community support and generosity to our fundraising activities. We also acknowledge significant grants given by HDC. All sources of revenue have gone towards operational, maintenance and upgrading costs.

At 31 March, our bank balance stood at \$2513.88

It is proposed that our current subscription to the association, remain at \$15.00 per annum. This concludes my report.

I move that the 2013/2014 financial report be adopted.

John Hailwood ; Manakau District Community Association Treasurer

Manakau District Community Association Accounts for Year 1 April 2013 To 31 March 2014

<u>RECEIPTS</u>	<u>2014</u>	<u>2013</u>
Subscriptions & general donations	395.00	660.00
Hall Hire	2087.00	2605.00
General Fundraising	1670.40	1251.19
HDC-Grant towards new heaters & storeroom alterations	0	1224.00
HDC –Grant towards spouting and downpipes	693.45	0
HDC- Operational Grant towards website establishment	250.00	0
HDC- Grant towards replacement of electrical switch board	1161.05	0
HDC-Grant towards new toilet windows	0	3429.58
HDC-Insurance subsidy	0	1175.27
Domain income	50.00	0
HDC-Reimbursement of Domain plumbing expenditure	294.45	0
	\$6,601.35	\$10,345.04

PAYMENTS

Advertising, postage & stationary	197.28	247.15
Power	643.35	595.28
Rates	35.89	209.44
Insurance	1183.03	1462.71
Repairs & Maintenance	667.34	484.30
Replace toilet windows	0	3429.58
Repairs to Spouting and downpipes & fitting leaf guards	693.45	0
Replacement of electrical switch board	1500.87	0
Website establishment	500.00	0
Install new heaters	0	738.00
Alterations to storeroom	0	486.00
Purchase new tables	384.00	276.00
Miscellaneous Domain Expenditure \$40. Initial Domain Plumbing Costs \$294.45	334.45	0
Major Plumbing upgrade to Domain Kitchen	936.40	0
Fundraising Costs	100.00	0
	\$7176.06	\$7,928.46

BALANCE SHEET AS AT 31 MARCH, 2014

Bank:	Balance 1/4/2013	3088.59	672.01
	Receipts	6601.35	10,345.04
	Payments	7176.06	7,928.46
	Balance 31/3/2014	\$2513.88	\$3088.59
<u>ASSETS</u>			
Land		110,000.00	110,000.00
Buildings		200,000.00	200,000.00
Furniture		3579.00	3,195.00
Total		\$313,579.00	\$313,195.00

- Notes:
1. Land and Buildings shown at current valuation [2011], Furniture is shown at cost
 2. There was no insurance subsidy in the 2014 year, as the MDCA has become fully integrated with the HDC's blanket insurance cover for rural halls.
 3. The MDCA is expecting to receive full reimbursement of \$936.40 from HDC, for the major plumbing works at the Domain. This will show as a receipt in next year's accounts. If the reimbursement had been received before 31st March 2014, the net effect for the 2013-2014 financial year would have been \$361.69 excess income over expenditure.

Financial Statements for year ending 31 March 2014

I certify that this financial statement has been submitted and approved by members at a general meeting held on the 7th day of May 2014.

Signed: _____ Name & Designation: John Hailwood, MDCA Treasurer

Report from Councillor Wayne Bishop

Hi Jim and Residents,

Please accept my apologies for not being able to attend tonight as I am at council hearing the first day's submissions to the Draft annual plan, HDC's schedule of work and the budget that sits alongside it.

This year's draft annual plan is a particularly challenging one, given that it indicates an average 9.92% increase across the district. There are a few major drivers of this rates increase which have more effect to some areas of the district than others, for example:

The waste water rate increase is reflecting the work to Shannon's waste water scheme which its timing has been brought forward due to a farm becoming available adjacent to the treatment plant. Simply put an opportunity unable to be missed. With waste water rates being "harmonised" across all ratepayers connected to the sewer network, this has been an added burden on those ratepayers.

Another driver for the increase is the desire of this council to get back to fully funding for depreciation, which has not been the case for some years. A large part of council's budget goes into depreciation for the renewal of infrastructure and the most financially prudent way to fund this work is through rates. We have been fortunate over the last few years that interest rates have been at historically low levels which has been of some relief, BUT as we all know interest rates are on the rise and council simply cannot let itself become overly exposed to the uncertainties of this reality.

While Te Takere has been a resounding success story it is now time for council to start funding the loan which is tied to this facility. This is the third significant driver for our rates increase. The Trust which is running the operations there have been doing an amazing job to try and deliver the maximum outcomes from this facility within the funding limits available to them. To this end, Te Takere now has some commercial ventures operating within its walls to assist its financial sustainability.

MDCA submission: I am pleased to have read through the submissions which the MDCA have sent in.

It's great to see that within the first year of operating the Manakau Domain under the revised governance structure that you are submitting for funds which reflect expansion of the facilities. This is good news and shows that the work put in to make a positive difference over there, is already paying dividends to this community. Well done to all those involved.

It was a pleasant surprise recently to see the railway site freshly cleared of the corrugated iron sheds which have had quite some negative impact on your shop window to the village!

The HDC has secured the lease of this land on behalf of the community.

I have been in contact with Duncan De Burgh and have confirmation of fund put aside to be released for the beautification / expansion of Driscoll reserve, some \$15,000.

All planned work will need to be approved by both the MDCA Committee and the HDC before it can begin.

Your third point of appreciation for the way MDCA has found working closely with council officers, I am sure, will be a pleasant break in proceedings, which can often be a long onslaught of negative presentations.

For myself I must say that your association has a very high level of credibility within council circles and I have no doubt more positive outcomes will be forth coming for your community as a result.

Thanks to retiring committee member Sam Jennings for your valuable service to this association and I trust tonight you will find a worthy replacement.

Keep up the good work everyone and I trust you will continue to give Jim and Pam your continued support. Their work is making a real difference and should be acknowledged.

I look forward to a continued positive relationship going forward,

Wayne Bishop
Councillor for Waiopehu Ward, HDC